

**GRANITE SCHOOL DISTRICT  
CLASSIFIED EMPLOYEE JOB DESCRIPTION**

**Job Title:** Groundskeeper II  
**Supervisor's Title:** Lead, Grounds  
**Date Prepared:** 5/99    **Date Reviewed:** \_\_\_\_\_    **Date Reviewed:** \_\_\_\_\_  
**Employee/Incumbent Review** \_\_\_\_\_    **Immediate Supervisor Review** \_\_\_\_\_  
**Dpt Apprvl** \_\_\_\_\_    **GCEA Review** \_\_\_\_\_    **HR Apprvl** \_\_\_\_\_    **Supt. Apprvl** \_\_\_\_\_  
**Job Location:** Maintenance Services    **Lane** \_\_\_\_\_  
**Implementation Date:** \_\_\_\_\_    **ADA Review** \_\_\_\_\_

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**JOB SUMMARY**

The Groundskeeper II job involves the construction and repairing of fences, gates, and similar equipment. Installation and maintenance of sprinkling systems. Forms, pours, and finishes cement work under fence lines. The sweeping of streets, sidewalks, and parking lots with automatic equipment. Maintaining the grounds; i.e., cutting trimming lawns, pruning trees and shrubs, spraying with fertilizer or insecticide, raking leaves, shoveling snow from walks and driveways. Plant and watering lawns, trees, shrubs, and flowers. Picks up and delivers equipment to various locations.

**ESSENTIAL FUNCTIONS**

- Installs sprinkling systems.
- Performs concrete work under fence lines.
- Builds and repairs fences, installs playground equipment (i.e., bicycle racks, baseball back stops, basketball standards). Performs occasional welding.
- Lays sod.
- Mows, waters, plants, prunes, fertilizes, landscapes, aerates and generally maintains lawns, shrubs, trees, and grounds. Directs ~~summer grounds crew~~ temporary workers in these activities.
- Drives, operates, and maintains various grounds keeping equipment (tractors, trucks, sand, and litter removal vehicle, etc.) not requiring a CDL license GVW 26,000 lbs or less.
- Moves equipment, hauls soil, gravel, trash, and performs other duties as assigned.
- Shovels snow, also drives the snowplow.

- Picks up trash.
- Removes weeds as needed.
- Assists in mechanical duties on equipment used.
- Performs minor repairs on equipment used.
- Tops trees.
- Sets up scaffolding.

### **NON-ESSENTIAL FUNCTIONS**

Occasional duties as assigned (within skill level).

### **REQUIRED KNOWLEDGE, SKILL, AND ABILITY**

The job requires skill in the use of: hand tools, small and large power tools, power equipment, ladders, scaffold, gardening tools, machine tools, pipe, pruning shears, wire, lumber, tractor, truck, weeding, two man auger, compressor, jack hammer, sheet metal, cutting tools, and power cleaning equipment. A knowledge of loading and securing equipment. In topping trees; the use of climbers, chain saws, power limb shredders, and other related equipment is required. ~~It~~ installing sprinklers; must know how to use pipe threader, pipe wrenches, trenching equipment. Must have knowledge of doing cement work and cement finishing tools. Must have surveying knowledge and use of transit equipment for fencing. Must be mechanically inclined. Must have a good working knowledge of relevant building and safety codes including pertinent aspects of OSHA, EPA, MSDS and ADA. Must have basic mathematical skills. Must be skilled in oral and written communications and interpersonal relations.

### **REQUIRED EDUCATION AND TRAINING**

Must have a high school diploma or equivalent. Incumbent may be required to attend training seminars in related fields, i.e., sprinkling systems, landscaping, preventive maintenance on equipment, etc. Must keep abreast of changing developments in techniques in relevant fields. Must have a current and valid Utah driver's license.

### **REQUIRED PRIOR WORK EXPERIENCE**

To perform adequately in this position an individual needs a minimum of one year prior job related work experience with demonstrated competence.

**Note:** The Administration reserves the right to require specific training for this

position. However, depending upon the type and quality of prior experience, some exchanges can be made between training and experience.

### **DECISION MAKING**

The individual is usually specifically instructed on task requirement and has a fair amount of responsibility for equipment and materials. Safety of others is of great concern. May consult with administrators, teachers, co-workers and patrons to assist in the timely completion of projects. Assists in planning work projects. Assures that each assignment has sufficient tools, materials and supplies. Determines repairs and replacements of equipment as needed. Prioritizes work for specific jobs assigned. Must be able to perform assigned tasks without on-site supervision.

### **SUPERVISION**

May be asked to supervise Groundskeeper I in order that they receive the proper on the job training, and during the mowing season from April to October, may direct up to 6 temporary workers under the supervision of the leadman.

### **WORKING CONDITIONS**

Subject to all kinds of weather and wide temperature changes. Must endure dust, noise, grease, chemical exposure, heights and mechanical hazards. Involuntary interruptions occur causing some work delays. Seasonal changes and district emergencies will require working some irregular hours.

### **PHYSICAL DEMANDS**

There is occasional work with heavy weight material, but generally not exceeding 100 lbs.