

GESPA Web Site Privacy Notice

Thank you for visiting the Granite Educational Support Professionals Association (GESPA) Web site. We share your concern about privacy and want you to know

- (1) about information we collect about you,
- (2) how we use the information,
- (3) under what circumstances we disclose it, and
- (4) your choices about such data collection

Personally Identifiable Information

GESPA provides some web forms so that you may engage in GESPA activities. Any information we collect, such as your name, mailing address, e-mail address, phone number, is stored only by GESPA. This information is used to respond to your request and to determine usage of Web site features. GESPA makes every effort to ensure the secure collection and storage of your sensitive information using industry standard security measures to protect your data.

Handling of Personally Identifiable Information

GESPA does not use personal information for purposes other than those for which a site visitor provides that information. Thus, there are no "secondary uses" of this information. However, if you participate in site activities such as polls, questionnaires, surveys or contests, the nature of the activities may require that GESPA share some personal information of participants with third parties. In addition, release of personally identifiable information may occur under subpoena, search warrant, court order, civil investigative demand, or other compulsory legal process such as civil discovery. Finally, disclosure of some personally identifiable information may be necessary to protect the Web site's rights or to prevent harm to other individuals, to identify persons who may be violating the law or the rights of third parties, or to cooperate with investigations of purported unlawful activities.

Site Visitor Choice to Provide Personally identifiable information

You may decide you don't wish to provide personally identifiable information during your visit to the GESPA Web site. If so, you will be able to view some portions of the website but access to the members only or board only section will be precluded.

Collection and Use of Non-personal Information

The operating system of GESPA's Web site automatically records the following information about your visit.

- (1) The internet domain for your internet service, such as "xcompany.com" or "xcompany.net"
- (2) The type of browser used.
- (3) The type of operating system used.
- (4) The date and time of your site visit and the Web pages visited.
- (5) The address of the previous Web site you visited, if you linked to GESPA from another website.

Use of "Cookies"

A "cookie" is a piece of data stored on the user's hard drive containing information about the user.

Outside Links

This site may contain links to other sites. GESPA is not responsible for the privacy practices or the content of such Web sites. We encourage you to read the privacy statements of each Web site

that collects personally identifiable information. This privacy notice applies solely to the information collected by this Web site.

E-mail Security

Before you send us e-mail, you should know that e-mail is not necessarily secure against interception. So if your communication includes sensitive information (such as bank account, credit card or social security numbers) you should know that it could be intercepted.