

## Combination Resume Example

**Ernest Money**  
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### Objective

Seeking a position as a Accountant.

### Education

Rutgers University, School of Business, Camden NJ  
B.S. Accounting, May 1997  
Minor: Computer Science  
Overall G.P.A. 3.6, Dean's List-Three Semesters

### Professional Skills

#### Accounting

- Successfully completed a 2-semester intership at AccuCount, Inc.
- Skilled in all areas of accounting including accounts payable, accounts receivable, and payroll.
- Currently taking CPA course.
- Awarded "Best Intern", Spring 1997

#### Customer Relations

- Effectively interact with corporate as well as small business clients.
- Participate in client meetings.

#### Computer

- Skilled in Excel, Lotus, WordPerfect, and other word processing programs.
- Familiar with PC and Mac environments.

### Employment History

Accounting Intern, AccuCount, Inc., Hometown, NJ, 9/96 - 5/97

- Worked closely with Lead Payroll Accountant in all daily functions.

Payroll Clerk, Price Squeezers, Nexttown, NJ, 4/95 - 8/96

- Assisted in the managment of payroll for approximately 75 employees.

Cashier, Price Squeezers, Nexttown, NJ, 6/94-4/95

- Served as cashier in busy food store.

**Activities** Accounting Society, Rutgers University - Treasurer 9/96-5/97, Member 1/96-/97  
Computer Science Club, Rutgers University - Member 1/96-5/97\